

Temporary Hours

MONDAY, WEDNESDAY, FRIDAY

10:00 am TO 5:00 pm

TUESDAY & THURSDAY

10:00 am TO 8:00 pm

CURBSIDE IS STILL AVAILABLE.

SATURDAY

10:00 am TO 1:00 pm

MASK UP!

PLEASE USE HAND SANITIZER BEFORE ENTERING.
SOCIAL DISTANCE – 6 FEET APART!

We look forward to seeing you! If you have any questions, please contact Linda Hoffman, Library Director, by phone **(973-345-8120)** or via e-mail **(hoffman@abwplibrary.org)**.



Welcome Back!

*Alfred H. Baumann
Free Public Library*



April 26, 2021

The Library Board of Trustees and Staff of the Alfred H. Baumann Free Public Library are delighted to reopen the library building to the public on Monday, April 26, 2021 with limited access to keep our patrons and staff safe while providing quality services. We have worked diligently to make our building safe.

IMPORTANT INFORMATION ABOUT THE LIBRARY RE-OPENING:

What we have done and will be doing to protect you:

- During the closure, the building, furniture, and equipment were thoroughly cleaned and sanitized; our custodian will continue to thoroughly clean on a daily basis, Monday through Saturday.
- There is a one way in and one way out traffic pattern.
- Curbside pickup is encouraged and will remain available to patrons indefinitely.
- No materials donations are being accepted at this time unless the item has been published in 2021.
- Clear and concise signage is posted throughout the library.
- Seating areas have been rearranged to accommodate social distancing. Patrons are asked to sit in the library only when necessary.
- Safety glass has been installed at the Circulation Desk.
- A self-checkout has been installed for a contactless checkout option.
- Returned materials will be quarantined for 48 hours.
- Contactless hand sanitizing stations have been installed at both entrances and by the bathrooms and children's room.
- Automatic toilet flushes, faucets, and paper towel dispensers have been installed in the bathrooms.
- The HVAC system has been cleaned and sanitized. UV units are installed on the system to ensure good air quality.
- The Department of Public Works will be sanitizing the building with a UV light system throughout the week, prior to the building opening to staff or patrons.
- Acrylic sneeze guards have been placed between computers. New computer tables have been installed enabling staggered seating.
- Our staff will be wearing face masks when interacting with the public.
- An Automatic Thermometer for temperatures checks has been installed.
- Building occupancy will be limited to FIFTEEN (15) patrons.

What we will be asking of you to keep our library safe for everyone:

- **STAY AT HOME IF YOU ARE SICK.** Anyone who has a fever, cough, chills or is otherwise not feeling well, or anyone self-quarantining should not visit the library.
- **TEMPERATURE CHECKS** are required before entering the main building. If a fever is detected, the patron may not enter the building.
- **FACE COVERINGS** will be required of patrons who enter the building or attend outdoor programs. Mouth and nose must be covered.
- **SOCIAL DISTANCING** will be required both inside the building and during programs held outside. Be smart, stay 6 feet apart! Patrons are not to congregate in the building.
- **HAND SANITIZERS** are positioned at the entrances of the main library. Patrons will be asked to preferably use hand sanitizer or put on a fresh pair of gloves **before** entering the building.
- **RETURNS** must be put in the book drop prior to coming in to the library.
- **CHILDREN AGE 13 AND UNDER** must be accompanied by an adult.
- **FAMILY GROUPS** should stay together. Parents with children must insure they maintain social distancing with other patrons in the building. Please do not allow children to wander throughout the library.
- **COMPUTER USE** is limited to **ONE HOUR**. We can only assist from a distance. Staff will assign the computer and give patrons a disposable keyboard and mouse cover. Patron will be asked to remove coverings when done and throw them away.
- **COPYING** requires the use of a stylus to make selections. Put the used stylus in the marked container.
- **COMPUTER PRINTING** - Use the container on the Circulation Desk to deposit fees for printing. Print jobs can also be sent to the library with the **PrinterOn App**.
- **BROWSING** is allowed for a maximum of **30 MINUTES**. Although we miss you, and are happy to see you, please minimize the time you are in the building.